University of Oxford Staff Pension Scheme (OSPS)

Application to join Investment Builder section

Please complete this form in full by using BLOCK CAPITALS and by ticking the appropriate boxes. Please send the completed form to the Pensions Office.

Department/College

Personal details

Title

Surname

Forenames

NI Number

Date of birth   /   /   Gender   M / F

Job title

Employee number

Home address

Internal telephone number

Email address

I hereby apply to join OSPS from the next available pay period and I agree to comply with and be bound by the Rules from time to time in force. I understand that, if the date of joining is later than the date that my pensionable employment commenced, my acceptance into membership of OSPS may be subject to certain special terms and conditions. I understand that the Trustees of OSPS and their advisers and administrators will need to process personal data about me for the purpose of calculating my benefits and administering OSPS. I consent to this processing of this personal data.

Tier Selection

I authorise my employer to deduct from my salary, with effect from the date of joining, the contributions for the tier I select below. I understand that if I do not make a choice or select more than one cost plan I will be put into Tier 2.

I further understand that if I have changed employers within the last month I will be put in the same tier I was in previously, that I will not be able to change tier until the following April or October and that contributions cannot be adjusted in a previous tax year.

Are you currently a member of OSPS elsewhere or have you been a member of OSPS in this tax year?   Y/N

I wish to contribute to the

Tier 3 (8%)	
Tier 2 (6%)	
Tier 1 (4%)	

Tick one box only
(Your choice will not be valid if you have already contributed to a different tier in this tax year)

Signed

Date

OSPS Reference